



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
RICHARD W. MILLER
STATE FIRE MARSHAL

STEVE ARWOOD
DIRECTOR

MICHIGAN FIRE FIGHTERS TRAINING COUNCIL
Constitution Hall, Rachel Carson Conference Room
Lansing, Michigan

REGULAR MEETING MINUTES
February 12, 2013
1:30 p.m.

MEMBERS PRESENT

Brian Blomstrom, Michigan Fire Service Instructors Association
Aileen Pettinger, Michigan Professional Fire Fighter Union
Timothy James, Michigan Association of Fire Chiefs
Richard Miller, State Fire Marshal, Council Member ex-Officio
Steve Richardson, Michigan State Firemen's Association

MEMBERS ABSENT

David Purchase, Michigan Municipal League/Michigan Townships Association
Michael Deprez, Michigan Association of Fire Chiefs

BFS STAFF PRESENT

Joseph Grutza, OFFT, Director
BreeAnn Hooker, Recording Secretary
Gary Crum, Region 2 Supervisor

OTHERS IN ATTENDANCE

Karl Holder, Rochester Hills Fire Department
Matthew Majestic, Oakland Community College
Lt. James Edwards, Detroit Fire Department
Lt. Robert Stokes, Detroit Fire Department
Chief Orlando Gregory, Detroit Fire Department

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Due to Chairperson Deprez being excused due to illness, Vice-Chairperson James called the meeting to order at 1:32 p.m. A quorum was determined present.

Councilperson Purchase excused due to personal reasons.

2. REVIEW AND APPROVAL OF AGENDA

A **MOTION** was made by Councilperson Richardson and seconded by Councilperson Pettinger to approve the meeting agenda as amended. **MOTION CARRIES.**

3. REVIEW AND APPROVAL OF MINUTES

A **MOTION** was made by Councilperson Blomstrom and seconded by Councilperson Richardson to approve the regular meeting minutes on December 18, 2012. **MOTION CARRIES.**

4. INSTRUCTOR APPLICATIONS

Staff presented the following Instructor applications for the Council's consideration:

- (9) Certified Instructor I
- (23) Probationary Associate Instructors
- (1) Probationary Instructor I
- (2) Certified Associate Instructor
- (2) Certified Instructors

A **MOTION** was made by Councilperson Pettinger and seconded by Councilperson Blomstrom to approve the instructor applications as submitted. **MOTION CARRIES.**

5. DIRECTOR'S REPORT – Joseph Grutza

Activities Report:

January 7, 2013	Meeting with National Fallen FF Foundation Representatives - Farmington Hills
January 16, 2013	Michigan Municipal Risk Management Meeting - Howell
January 31, 2013	Schoolcraft Community College Accreditation Meeting - Livonia
February 7, 2013	Madonna College Fire Science Facility - Livonia

Instructor I Courses:

The Instructor I courses for 2013 have been scheduled. Applications are being accepted for the Negaunee course in March. Certified Instructors are receiving preference. Other 2013 courses: June 7, 8, 9, 15, and 16, Lansing Community College, September 16 - 20 Schoolcraft Community College and November 1, 2, 3, 9, and 10, Kalamazoo Twp. Station 4.

NFPA 1001 2013 Edition

The OFFT is receiving the NFPA 1001 2013 Edition curriculums for review. The decision has been made that for FY14 we will continue to use the 2008 edition with a goal of using the 2013 edition in FY15.

Region Supervisors Activity

Gary Crum and Dan Hammerberg have begun their meetings with the County Training Chairpersons. These meetings were determined to be critical in the OFFT's effort to assure quality control. The initial meetings by Dan, Gary and soon Paula Brzezinski with the CTC's and the county chiefs are giving us excellent feedback. One of our goals through the meetings is to assure we are receiving maximum benefit from the available county training funds. The respective training coordinators are also attending the meetings. OFFT will compile feedback received at the meetings and use the data to determine future courses of action.

Study Session in April 2013.

In order to move forward on the rule making process for PA 291 of 1966, Council is asked to confer with the organizations they represent and be prepared to discuss the Instructor policy at the April 9, 2013 study session. Instructor subjects previously discussed include:

- Prerequisites for instructor status as well as individual courses.
- Reciprocity policies for instructor status and courses acquired in other jurisdictions
- Instructor II
- Instructor III

IAFF Fire Ground Survival Program

OFFT staff met with Lansing fire fighter Chris Lake and was updated on the IAFF Fire Ground Survival Program. As part of the research, staff members will be taking the online portion (8 hours) of the class. We will continue to meet with Mr. Lake and report back at a future meeting.

New Home for the Bureau of Fire Services

Effective March 4, 2013, the Bureau of Fire Services will be moving to their new location at 3101 Technology Blvd, Lansing, Michigan. The new office is located off of I-27 and Jolly Rd. Although an official announcement is not being made until the end of the month, Council is being informed at this time due to the change in location for future meetings. As soon as possible the Director will notify Council members as well as the public of changes for future meetings.

6. STATE FIRE MARSHAL'S REPORT – Richard Miller

SAFER Council – Sustainable, Achievable Fire Emergency Response group continues to meet, monthly. The mission of this group is to compile recommendations to take over to the Governor's office. As soon as there is any information to share, it will be.

Underground Storage Tanks/Aboveground Storage Tanks – Kevin Wieber has been named as manager of 27 people within the Storage Tank Division. Of that group, 20 of those people are Hazardous Materials Storage Inspectors, who are currently working out of 8 regional offices throughout the state. The Tank Regions will mirror the existing Regions and they will be eventually pulled from those Region offices and moved into working from their homes.

State Fire Safety Board – At the January 24, 2013 meeting, there was a request for a courtesy approval from the Board members to approve the delegation of authority to 51 fire departments for fireworks inspections.

Fireworks – Talks continue between LARA and the legislature regarding how the fire safety training fees will be appropriated. There is no information to be shared, which is why this topic was pulled off of the agenda, meanwhile, a formula is being developed from finance and once that is determined, it will be shared.

The Fireworks Program rules have to be to Secretary of State by February 27th. There should be more information forthcoming in the next week or two.

Delegation of authority for fireworks for 51 fire departments was approved. Part of the criteria to achieve the authority was the fire departments had to have their respective city administrators sign off with their approval, after the individuals were verified to have their NFPA Fire Inspector I and/or State Certification. This program is strictly for inspections by the departments. They do not have enforcement rights, nor do they do the plan review. The Bureau has developed ticket books for the enforcement issues, the Supervisors have these for issues pending in the future. When an application is received to sell, and the seller must submit plans of the facility, the Bureau would also like those plans be sent to the fire departments so the communities can have access to these plans.

One of requirements for delegation is the inspectors had to attend training through the State of Michigan, which was held February 7th, 2013. A representative from the NFPA was there to review the NFPA 1124 standard. He was a great resource and answered many questions.

Councilperson James sought clarification on some issues regarding how the municipalities shall handle complaints that come into departments that are not delegated.

Councilperson Blomstrom asked that a flow chart be developed to get out to, specifically, the rural departments so they can have some guidance as to how to handle various situations that may come up.

Bureau Updates – With a current reorganization within the Bureau of Fire Services, the Bureau has been tasked to hire another manager. Mike Deprez will be coming in as a Manager 17.

Physical Move – The Bureau is being moved out of our current building and into a temporary space. Final destination will be in the Mason building within the next 2 years. Our official move

date is March 11, 2013. The future address is 3101 Technology Blvd. Physical location and numerical address will be the only thing changing. Email addresses, phone numbers and PO Box will be staying the same.

7. OLD BUSINESS

2012/2013 County Funding Report – Director Grutza

Director Grutza reported that \$21,185.00 of county training funds remained unencumbered (as of 2.8.13).

A **MOTION** was made by Councilperson Blomstrom to approve the reallocation of the unencumbered county training funds, seconded by Councilperson Richardson. **MOTION CARRIES.**

Director Grutza reported that counties will be contacted on February 14, 2013 and requests will be processed first come first serve.

8. NEW BUSINESS

Letter of Resignation/Deprez – Director Grutza read a letter from MFFTC Chairperson Deprez announcing his retirement from council effective February 19, 2013.

9. PUBLIC COMMENT

Chief Gregory of the Detroit Fire Department commented that he was impressed with Council process. Being newly appointed to his position as department training director he is trying to participate in this process and solidify their positions. His mission is to become more involved and more current with our laws, policies and procedures. The Detroit Fire Department is significantly challenged to bring in revenue.

Matthew Majestic announced he had received both the New IFSTA and the Jones and Bartlett FF I and II curriculum. They are considerably larger copies, though the curriculum has improved immensely.

Karl Holder expressed his concerns with the amount of time it takes to print a certificate through IMS.

10. COUNCIL COMMENT

All Councilpersons expressed their appreciation to the Region Supervisors for their work in the field. All members expressed their appreciation for the efforts of Chairperson Deprez and wished him the best. Councilperson James expressed the importance of getting more people into our meetings to discuss their issues.

11. ADJOURNMENT

A **MOTION** was made by Councilperson Richardson and seconded by Councilperson Blomstrom to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 3:11 p.m.

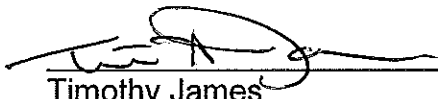
NEXT MEETING

April 9, 2013, @ 1:30 p.m.

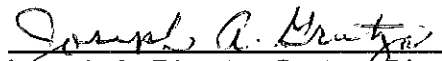
Location:

3101 Technology Blvd, Suite H, Lansing, Michigan 48910


APPROVED:



Timothy James
Vice-Chairperson



Joseph A. Director Grutza, Director
Office of Fire Fighter Training



Brian K. Blomstrom
Councilperson